

SENATE RESOLUTION
8601

By Senator Schoesler

1 BE IT RESOLVED, That the Rules of the Senate for the 2013 Regular
2 Session of the 63rd Legislature, as amended in the 2013 Regular
3 Session and the 2014 Regular Session, be adopted as amended as the
4 Rules of the Senate for the 2015 Regular Session of the 64th
5 Legislature, to read as follows:

6 **PERMANENT RULES**
7 **OF THE**
8 **SENATE**
9 **SIXTY-FOURTH LEGISLATURE**
10 **2015**

11 **SECTION I - OFFICERS-MEMBERS-EMPLOYEES**
12

- 13 **Rule 1** Duties of the President
14 **Rule 2** President Pro Tempore
15 **Rule 3** Secretary of the Senate
16 **Rule 4** Sergeant at Arms
17 **Rule 5** Subordinate Officers
18 **Rule 6** Employees
19 **Rule 7** Conduct of Members and Officers
20

21 **SECTION II - OPERATIONS AND MANAGEMENT**
22

- 23 **Rule 8** Payment of Expenses- Facilities and Operations
24 **Rule 9** Use of Senate Chambers
25 **Rule 10** Admission to the Senate
26 **Rule 11** ENGROSSED Printing of Bills
27 **Rule 12** Furnishing Full File of Bills
28 **Rule 13** Regulation of Lobbyists

1	Rule 14	Security Management
2		
3	SECTION III - RULES AND ORDER	
4		
5	Rule 15	Time of Convening
6	Rule 16	Quorum
7	Rule 17	Order of Business
8	Rule 18	Special Order
9	Rule 19	Unfinished Business
10	Rule 20	Motions and Senate Floor Resolutions (How Presented)
11	Rule 21	Precedence of Motions
12	Rule 22	Voting
13	Rule 23	Announcement of Vote
14	Rule 24	Call of the Senate
15	Rule 25	One Subject in a Bill
16	Rule 26	No Amendment by Mere Reference to Title of Act
17	Rule 27	Reading of Papers
18	Rule 28	Comparing Enrolled and Engrossed Bills
19		

20 **SECTION IV - PARLIAMENTARY PROCEDURE**

21		
22	Rule 29	Rules of Debate
23	Rule 30	Recognition by the President
24	Rule 31	Call for Division of a Question
25	Rule 32	Point of Order- Decision Appealable
26	Rule 33	Question of Privilege
27	Rule 34	Protests
28	Rule 35	Suspension of Rules
29	Rule 36	Previous Question
30	Rule 37	Reconsideration
31	Rule 38	Motion to adjourn
32	Rule 39	Yeas and Nays- When Must be Taken
33	Rule 40	Reed's Parliamentary Rules
34		

35 **SECTION V - COMMITTEES**

36		
37	Rule 41	Committees- Appointment and Confirmation
38	Rule 42	Subcommittees
39	Rule 43	Subpoena Power
40	Rule 44	Duties of Committees
41	Rule 45	Committee Rules
42	Rule 46	Committee Meetings During Sessions
43	Rule 47	Reading of Reports
44	Rule 48	Recalling Bills from Committees

- 1 **Rule 49** Bills Referred to Rules Committee
- 2 **Rule 50** Rules Committee
- 3 **Rule 51** Employment Committee
- 4 **Rule 52** Committee of the Whole
- 5 **Rule 53** Appropriation Budget Bills
- 6

7 **SECTION VI - BILLS, RESOLUTIONS, MEMORIALS AND GUBERNATORIAL APPOINTMENTS**

8

- 9 **Rule 54** Definitions
- 10 **Rule 55** Prefiling
- 11 **Rule 56** Introduction of Bills
- 12 **Rule 57** Amendatory Bills
- 13 **Rule 58** Joint Resolutions and Memorials
- 14 **Rule 59** Senate Concurrent Resolutions
- 15 **Rule 60** Committee Bills
- 16 **Rule 61** Committee Reference
- 17 **Rule 62** Reading of Bills
- 18 **Rule 63** First Reading
- 19 **Rule 64** Second Reading/Amendments
- 20 **Rule 65** Third Reading
- 21 **Rule 66** Scope and Object of Bill Not to be Changed
- 22 **Rule 67** Matter Related to Disagreement Between the Senate and House
- 23 **Rule 68** Bills Committed for Special Amendment
- 24 **Rule 69** Confirmation of Gubernatorial Appointees

25 **SECTION I**
26 **OFFICERS-MEMBERS-EMPLOYEES**
27 **Duties of the President**

28 **Rule 1.** 1. The president shall take the chair and call the
29 senate to order precisely at the hour appointed for meeting,
30 and, if a quorum be present, shall cause the journal of the
31 preceding day to be read. (See also Art. 3, Sec. 16, State
32 Constitution.)

33 2. The president shall preserve order and decorum, and in
34 case of any disturbance or disorderly conduct within the
35 chamber, legislative area, legislative offices or buildings, and
36 legislative hearing and meeting rooms, shall order the sergeant
37 at arms to suppress the same, and may order the arrest of any
38 person creating any disturbance within the senate chamber. The
39 use of cellular or digital telephones is prohibited within the
40 senate chamber during floor session and within a hearing room
41 during a committee hearing, and this prohibition shall be
42 enforced in the same manner as any other breach of order and
43 decorum.

44 3. The president shall have charge of and see that all
45 officers and employees perform their respective duties, and
46 shall have general control of the senate chamber and wings. (See
47 also Art. 2, Sec. 10, State Constitution.)

1 4. The president may speak to points of order in preference
2 to members, arising from the president's seat for that purpose,
3 and shall decide all questions of order subject to an appeal to
4 the senate by any member, on which appeal no member shall speak
5 more than once without leave of the senate.

6 5. The president shall, in open session, sign all acts,
7 addresses and joint resolutions. The president shall sign all
8 writs, warrants and subpoenas issued by order of the senate, all
9 of which shall be attested by the secretary. (See also Art. 2,
10 Sec. 32, State Constitution.)

11 6. The president shall appoint all conference, special,
12 joint and hereinafter named standing committees on the part of
13 the senate. The appointment of the conference, special, joint
14 and standing committees shall be confirmed by the senate. In the
15 event the senate refuses to confirm any conference, special,
16 joint or standing committee or committees, such committee or
17 committees shall be elected by the senate.

18 7. The president shall, on each day, announce to the senate
19 the business in order, and no business shall be taken up or
20 considered until the order to which it belongs shall be
21 declared.

22 8. The president shall decide and announce the result of any
23 vote taken.

24 9. When a vote of the senate is equally divided, the
25 lieutenant governor, when presiding, shall have the deciding
26 vote on questions other than the final passage of a bill. (See
27 also Art. 2, Sec. 10 and 22, State Constitution.)

28 **President Pro Tempore**

29 **Rule 2.** 1. Upon the organization of the senate the members
30 shall elect one of their number as president pro tempore who
31 shall have all the powers and authority and who shall discharge
32 all the duties of lieutenant governor acting as president during
33 the lieutenant governor's absence. The president pro tempore
34 shall serve as the vice chair of the committee on rules. The
35 senate shall also elect a vice president pro tempore who will
36 serve in the absence of the lieutenant governor and the
37 president pro tempore. (See Art. 2, Sec. 10, State
38 Constitution.)

39 2. In the absence of the president pro tempore, and vice
40 president pro tempore, or with their consent, the president
41 shall have the right to name any senator to perform the duties
42 of the chair, but such substitution shall not extend beyond an
43 adjournment, nor authorize the senator so substituted to sign
44 any documents requiring the signature of the president.

45 3. A "majority caucus" is a caucus whose members constitute
46 a majority of the senate and may include members from different
47 political caucuses. The establishment of a majority caucus is
48 evidenced by a majority of the members of the senate
49 demonstrating the intent to caucus together and to lead the
50 senate. Those members not part of the majority caucus constitute
51 the minority caucus or caucuses.

1 signed by the secretary of the senate authorizing the payment
2 thereof. The committee on facilities and operations shall issue
3 postage only as follows:

4 (a) To elected or appointed members of the senate in an
5 amount sufficient to allow performance of their legislative
6 duties.

7 (b) To the secretary of the senate in an amount sufficient
8 to carry out the business of the senate.

9 **Use of Senate Chambers**

10 **Rule 9.** The senate chamber and its facilities shall not be
11 used for any but legislative business, except by permission of
12 the senate while in session, or by the facilities and operations
13 committee when not in session.

14 **Admission to the Senate**

15 **Rule 10.** The sergeant at arms shall admit only the following
16 individuals to the floor and adjacent areas of the senate for
17 the period of time beginning one-half hour before convening and
18 ending when the senate has adjourned or recessed for an hour or
19 more:

20 The governor and/or designees,
21 Members of the house of representatives,
22 State elected officials,
23 Officers and authorized employees of the legislature,
24 Honored guests being presented to the senate,
25 Former members of the senate who are not registered
26 lobbyists pursuant to chapter 42.17 RCW,
27 Representatives of the press,
28 Persons specifically requested by a senator to the president
29 in writing or only as long as accompanied by a senator.

30 **Printing of Bills**

31 **Rule 11.** The number of bills printed and reprinted shall be
32 at the discretion of the secretary of the senate, with the
33 approval of the facilities and operations committee.

34 **Furnishing Full File of Bills**

35 **Rule 12.** Persons, firms, corporations and organizations
36 within the state, desirous of receiving copies of all printed
37 senate bills, shall make application therefor to the secretary
38 of the senate. The bill clerk shall send copies of all printed
39 senate bills to such persons, firms, corporations and
40 organizations as may be ordered by the secretary of the senate.
41 The secretary of the senate is authorized to recoup costs.

42 **Regulation of Lobbyists**

43 **Rule 13.** All persons who engage in lobbying of any kind as
44 defined in chapter 42.17 RCW shall be subject to the rules of
45 the senate and legislature when lobbying before the senate. Any
46 person who fails to conform to the senate or joint rules may
47 have their privilege to lobby and all other privileges revoked
48 upon a majority vote of the committee on rules for such time as
49 is deemed appropriate by the committee.

1 Any person registered as a lobbyist pursuant to chapter
2 42.17 RCW who intervenes in or attempts to influence any
3 personnel decision of the senate regarding any employee may
4 suffer an immediate revocation of all privileges before the
5 senate or such other privileges and for such time as may be
6 deemed appropriate by the senate committee on rules. This
7 restriction shall not prohibit a registered lobbyist from making
8 written recommendations for staff positions.

9 Security Management

10 **Rule 14.** The sergeant at arms may develop methods to protect
11 the senate, including its members, staff, and the visiting
12 public, by establishing procedures to curtail the use or
13 possession of any weapon in a manner that is prohibited by law
14 or by the rules of the Department of General Administration.

15 SECTION III 16 RULES AND ORDER 17 Time of Convening

18 **Rule 15.** The senate shall convene at 10:00 a.m. each working
19 day, unless adjourned to a different hour. The senate shall
20 adjourn not later than 10:00 p.m. of each working day. The
21 senate shall recess ninety minutes for lunch each working day.
22 When reconvening on the same day the senate shall recess ninety
23 minutes for dinner each working evening. This rule may be
24 suspended by a majority.

25 Quorum

26 **Rule 16.** A majority of all members elected or appointed to
27 the senate shall be necessary to constitute a quorum to do
28 business. Less than a quorum may adjourn from day to day until a
29 quorum can be had. (See Art. 2, Sec. 8, State Constitution.)

30 Order of Business

31 **Rule 17.** After the roll is called and journal read and
32 approved, business shall be disposed of in the following order:

- 33 FIRST. Reports of standing committees.
- 34 SECOND. Reports of select committees.
- 35 THIRD. Messages from the governor and other state officers.
- 36 FOURTH. Messages from the house of representatives.
- 37 FIFTH. Introduction, first reading and reference of bills, joint memorials, joint resolutions and concurrent
38 resolutions.
- 39 SIXTH. Second reading of bills.
- 40 SEVENTH. Third reading of bills.
- 41 EIGHTH. Presentation of petitions, memorials and floor resolutions.
- 42 NINTH. Presentation of motions.

43 The order of business established by this rule may be
44 changed and any order of business already dealt with may be
45 reverted or advanced to by a majority vote of those present.

46 All questions relating to the priority of business shall be
47 decided without debate.

1 Messages from the governor, other state officers, and from
2 the house of representatives may be considered at any time with
3 the consent of the senate.

4 **Special Order**

5 **Rule 18.** The president shall call the senate to order at the
6 hour fixed for the consideration of a special order, and
7 announce that the special order is before the senate, which
8 shall then be considered unless it is postponed by a majority
9 vote of the members present, and any business before the senate
10 at the time of the announcement of the special order shall take
11 its regular position in the order of business, except that if a
12 cutoff established by concurrent resolution occurs during the
13 special order, the senate may complete the measure that was
14 before the senate when consideration of the special order was
15 commenced.

16 **Unfinished Business**

17 **Rule 19.** The unfinished business at the preceding
18 adjournment shall have preference over all other matters,
19 excepting special orders, and no motion or any other business
20 shall be received without special leave of the senate until the
21 former is disposed of.

22 **Motions and Senate Floor Resolutions** 23 **(How Presented)**

24 **Rule 20. 1.** No motion shall be entertained or debated until
25 announced by the president and every motion shall be deemed to
26 have been seconded. It shall be reduced to writing and read by
27 the secretary, if desired by the president or any senator,
28 before it shall be debated, and by the consent of the senate may
29 be withdrawn before amendment or action.

30 2. The senate shall consider no more than one floor
31 resolution per day in session: Provided, That this rule shall
32 not apply to floor resolutions essential to the operation of the
33 senate; and further Provided, That there shall be no limit on
34 the number of floor resolutions considered on senate pro forma
35 session days. Senate floor resolutions shall be acted upon in
36 the same manner as motions. All senate floor resolutions shall
37 be on the secretary's desk at least twenty-four hours prior to
38 consideration. Members' names shall only be added to the
39 resolution if the member signs the resolution. Members shall
40 have until thirty minutes after the senate is convened the
41 following day the senate is in a regular or pro forma session to
42 add their names to the floor resolution. A motion may be made to
43 close the period for signatures at an earlier time.

44 **Precedence of Motions**

45 **Rule 21.** When a motion has been made and stated by the chair
46 the following motions are in order, in the rank named:

47 **PRIVILEGED MOTIONS**

48 Adjourn, recess, or go at ease
49 Reconsider
50 Demand for call of the senate
51 Demand for roll call

1 Demand for division
2 Question of privilege
3 Orders of the day
4 INCIDENTAL MOTIONS
5 Points of order and appeal
6 Method of consideration
7 Suspend the rules
8 Reading papers
9 Withdraw a motion
10 Division of a question

11 SUBSIDIARY MOTIONS

12 1st Rank: To lay on the table
13 2nd Rank: For the previous question
14 3rd Rank: To postpone to a day certain
15 To commit or recommit
16 To postpone indefinitely
17 4th Rank: To amend

18 No motion to postpone to a day certain, to commit, or to
19 postpone indefinitely, being decided, shall again be allowed on
20 the same day and at the same stage of the proceedings, and when
21 a question has been postponed indefinitely it shall not again be
22 introduced during the session.

23 A motion to lay an amendment on the table shall not carry
24 the main question with it unless so specified in the motion to
25 table.

26 At no time shall the senate entertain a Question of
27 Consideration.

28 **Voting**

29 **Rule 22.** 1. In all cases of election by the senate, the
30 votes shall be taken by yeas and nays, and no senator or other
31 person shall remain by the secretary's desk while the roll is
32 being called or the votes are being counted. No senator shall be
33 allowed to vote except when within the bar of the senate, or
34 upon any question upon which he or she is in any way personally
35 or directly interested, nor be allowed to explain a vote or
36 discuss the question while the yeas and nays are being called,
37 nor change a vote after the result has been announced. (See also
38 Art. 2, Secs. 27 and 30, State Constitution.)

39 2. A member not voting by reason of personal or direct
40 interest, or by reason of an excused absence, may explain the
41 reason for not voting by a brief statement not to exceed fifty
42 words in the journal.

43 3. The yeas and nays shall be taken when called for by one-
44 sixth of all the senators present, and every senator within the
45 bar of the senate shall vote unless excused by the unanimous
46 vote of the members present, and the votes shall be entered upon
47 the journal. (See also Art. 2, Sec. 21, State Constitution.)

1 When once begun the roll call may not be interrupted for any
2 purpose other than to move a call of the senate. (See also Rule
3 24.)

4 4. A senator having been absent during roll call may ask to
5 have his or her name called. Such a request must be made before
6 the result of the roll call has been announced by the president.

7 5. The passage of a bill or action on a question is lost by
8 a tie vote, but when a vote of the senate is equally divided,
9 the lieutenant governor, when presiding, shall have the deciding
10 vote on questions other than the final passage of a bill. (See
11 also Art. 2, Secs. 10 and 22, State Constitution.)

12 6. The order of the names on the roll call shall be
13 alphabetical by last name.

14 7. All votes in a committee shall be recorded, and the
15 record shall be preserved as prescribed by the secretary of the
16 senate. One-sixth of the committee may demand an oral roll call.

17 8. If a member of the majority is going to be absent due to
18 a health matter or other emergency, then a member of the
19 minority may publicly announce on the floor of the senate that
20 he or she will cast votes as he or she believes the absent
21 member would have voted in order to avoid results that would
22 only occur because of the unanticipated absence.

23 **Announcement of Vote**

24 **Rule 23.** The announcement of all votes shall be made by the
25 president.

26 **Call of the Senate**

27 **Rule 24.** Although a roll call is in progress, a call of the
28 senate may be moved by three senators, and if carried by a
29 majority of all present the secretary shall call the roll, after
30 which the names of the absentees shall again be called. The
31 doors shall then be locked and the sergeant at arms directed to
32 take into custody all who may be absent without leave, and all
33 the senators so taken into custody shall be presented at the bar
34 of the senate for such action as the senate may deem proper.

35 **One Subject in a Bill**

36 **Rule 25.** No bill shall embrace more than one subject and
37 that shall be expressed in the title. (See also Art. 2, Sec. 19,
38 State Constitution.)

39 **No Amendment by Mere Reference to Title of Act**

40 **Rule 26.** No act shall ever be revised or amended by mere
41 reference to its title, but the act revised or the section
42 amended shall be set forth at full length. (See also Art. 2,
43 Sec. 37, State Constitution.)

44 **Reading of Papers**

45 **Rule 27.** When the reading of any paper is called for, and is
46 objected to by any senator, it shall be determined by a vote of
47 the senate, without debate.

1 Any and all copies of reproductions of newspaper or magazine
2 editorials, articles or cartoons or publications or material of
3 any nature distributed to senators' desks must bear the name of
4 at least one senator granting permission for the distribution.
5 This shall not apply to materials normally distributed by the
6 secretary of the senate or the majority or minority caucuses.

7 **Comparing Enrolled and Engrossed Bills**

8 **Rule 28.** Any senator shall have the right to compare an
9 enrolled bill with the engrossed bill and may note any
10 objections in the Journal.

11 **SECTION IV** 12 **PARLIAMENTARY PROCEDURE** 13 **Rules of Debate**

14 **Rule 29.** When any senator is about to speak in debate, or
15 submit any matter to the senate, the senator shall rise, and
16 standing in place, respectfully address the President, and when
17 recognized shall, in a courteous manner, speak to the question
18 under debate, avoiding personalities; provided that a senator
19 may refer to another member using the title "Senator" and the
20 surname of the other member. No senator shall impeach the
21 motives of any other member or speak more than twice (except for
22 explanation) during the consideration of any one question, on
23 the same day or a second time without leave, when others who
24 have not spoken desire the floor, but incidental and subsidiary
25 questions arising during the debate shall not be considered the
26 same question. A majority of the members present may further
27 limit the number of times a member may speak on any question and
28 may limit the length of time a member may speak but, unless a
29 demand for the previous question has been sustained, a member
30 shall not be denied the right to speak at least once on each
31 question, nor shall a member be limited to less than three
32 minutes on each question. In any event, the senator who presents
33 the motion may open and close debate on the question.

34 **Recognition by the President**

35 **Rule 30.** When two or more senators rise at the same time to
36 address the chair, the president shall name the one who shall
37 speak first, giving preference, when practicable, to the mover
38 or introducer of the subject under consideration.

39 **Call for Division of a Question**

40 **Rule 31.** Any senator may call for a division of a question,
41 which shall be divided if it embraces subjects so distinct that
42 one being taken away a substantive proposition shall remain for
43 the decision of the senate; but a motion to strike out and
44 insert shall not be divided.

45 **Point of Order - Decision Appealable**

46 **Rule 32.** Every decision of points of order by the president
47 shall be subject to appeal by any senator, and discussion of a
48 question of order shall be allowed. In all cases of appeal the
49 question shall be: "Shall the decision of the president stand as
50 the judgment of the senate?"

51 **Question of Privilege**

1 prevailing side may give notice of reconsideration unless a
2 motion to immediately transmit the measure to the house has been
3 decided in the affirmative. Such motion to reconsider shall be
4 in order only under the order of motions of the day immediately
5 following the day upon which such notice of reconsideration is
6 given, and may be made by any member who voted with the
7 prevailing side.

8 2. A motion to reconsider shall have precedence over every
9 other motion, except a motion to adjourn; and when the senate
10 adjourns while a motion to reconsider is pending or before
11 passing the order of motions, the right to move a
12 reconsideration shall continue to the next day of sitting. On
13 and after the tenth day prior to adjournment sine die of any
14 session, as determined pursuant to Article 2, Section 12, or
15 concurrent resolution, or in the event that the measure is
16 subject to a senate rule or resolution or a joint rule or
17 concurrent resolution, which would preclude consideration on the
18 next day of sitting a motion to reconsider shall only be in
19 order on the same day upon which notice of reconsideration is
20 given and may be made at any time that day. Motions to
21 reconsider a vote upon amendments to any pending question may be
22 made and decided at once.

23 **Motion to Adjourn**

24 **Rule 38.** Except when under call of the senate, a motion to
25 adjourn shall always be in order. The name of the senator moving
26 to adjourn and the time when the motion was made shall be
27 entered upon the journal.

28 **Yeas and Nays - When Must be Taken**

29 **Rule 39.** The yeas and nays shall be taken when called for by
30 one-sixth of all the senators present, and every senator within
31 the bar of the senate shall vote unless excused by the unanimous
32 vote of the members present, and the votes shall be entered upon
33 the journal. (See also Art. 2, Sec. 21, State Constitution.)

34 When once begun the roll call may not be interrupted for any
35 purpose other than to move a call of the senate. (See also
36 Senate Rules 22 and 24.)

37 **Reed's Parliamentary Rules**

38 **Rule 40.** The rules of parliamentary practice as contained in
39 Reed's Parliamentary Rules shall govern the senate in all cases
40 to which they are applicable, and in which they are not
41 inconsistent with the rules and orders of this senate and the
42 joint rules of this senate and the house of representatives.

43 **SECTION V**

44 **COMMITTEES**

45 **Committees - Appointment and Confirmation**

46 **Rule 41.** The president shall appoint all conference,
47 special, joint and standing committees on the part of the
48 senate. The appointment of the conference, special, joint and
49 standing committees shall be confirmed by the senate.

50 In the event the senate shall refuse to confirm any
51 conference, special, joint or standing committee or committees,
52 such committee or committees shall be elected by the senate.

1 The following standing committees shall constitute the
 2 standing committees of the senate:

Standing Committee	Total Membership
3 1. <u>Accountability & Reform.</u>	5
4 2. <u>Agriculture, Water & Rural Economic Development.</u>	((6))5
5 ((2-))3. <u>Commerce & Labor.</u>	7
6 ((3-))4. <u>Early Learning & K-12 Education.</u>	((11))9
7 ((4-))5. <u>Energy, Environment & Telecommunications.</u>	9
8 ((5-))6. <u>Financial Institutions((-Housing)) & Insurance.</u>	9
9 ((8))9	
10 ((6- Governmental))7. <u>Government Operations & State Security</u>	7
11	7
12 ((7-))8. <u>Health Care.</u>	((8))13
13 ((8-))9. <u>Higher Education.</u>	7
14 ((9-))10. <u>Human Services ((& Corrections)), <u>Mental Health &</u></u>	
15 <u>Housing.</u>	5
16 ((10-))11. <u>Law & Justice.</u>	7
17 ((11-))12. <u>Natural Resources & Parks.</u>	7
18 ((12-))13. <u>Rules.</u>	((21))17 (plus the Lieutenant Governor)
19 ((13-))14. <u>Trade & Economic Development.</u>	7
20 ((14-))15. <u>Transportation.</u>	15
21 ((15-))16. <u>Ways & Means.</u>	23

23 **Subcommittees**

24 **Rule 42.** Committee chairs may create subcommittees of the
 25 standing committee and designate subcommittee chairs thereof to
 26 study subjects within the jurisdiction of the standing
 27 committee. The committee chair shall approve the use of
 28 committee staff and equipment assigned to the subcommittee.
 29 Subcommittee activities shall further be subject to facilities
 30 and operations committee approval to the same extent as are the
 31 actions of the standing committee from which they derive their
 32 authority.

33 **Subpoena Power**

34 **Rule 43.** Any of the above referenced committees, including
 35 subcommittees thereof, or any special committees created by the
 36 senate, may have the powers of subpoena, the power to administer
 37 oaths, and the power to issue commissions for the examination of
 38 witnesses in accordance with the provisions of chapter 44.16
 39 RCW. The committee chair shall file with the committee on rules,
 40 prior to issuance of any process, a statement of purpose setting
 41 forth the name or names of those subject to process. The rules
 42 committee shall consider every proposed issuance of process at a
 43 meeting of the rules committee immediately following the filing
 44 of the statement with the committee. The process shall not be
 45 issued prior to consideration by the rules committee. The
 46 process shall be limited to the named individuals and the
 47 committee on rules may overrule the service on an individual so
 48 named.

49 **Duties of Committees**

50 **Rule 44.** The several committees shall fully consider
 51 measures referred to them.

52 The committees shall acquaint themselves with the interest
 53 of the state specially represented by the committee, and from

1 time to time present such bills and reports as in their judgment
2 will advance the interests and promote the welfare of the people
3 of the state: PROVIDED, That no executive action on bills may be
4 taken during an interim.

5 **Committee Rules**

6 **Rule 45.** 1. At least five days notice shall be given of all
7 public hearings held by any committee other than the rules
8 committee. Such notice shall contain the date, time and place of
9 such hearing together with the title and number of each bill, or
10 identification of the subject matter, to be considered at such
11 hearing. By a majority vote of the committee members present at
12 any committee meeting such notice may be dispensed with. The
13 reason for such action shall be set forth in a written statement
14 preserved in the records of the meeting.

15 2. No committee may hold a public hearing during a regular
16 or extraordinary session on a proposal identified as a draft
17 unless the draft has been made available to the public at least
18 twenty-four hours prior to the hearing. This rule does not apply
19 during the five days prior to any cutoff established by
20 concurrent resolution nor does it apply to any measure exempted
21 from the resolution.

22 3. During its consideration of or vote on any bill,
23 resolution or memorial, the deliberations of any committee or
24 subcommittee of the senate shall be open to the public. In case
25 of any disturbance or disorderly conduct at any such
26 deliberations, the chair shall order the sergeant at arms to
27 suppress the same and may order the meeting closed to any person
28 or persons creating such disturbance.

29 4. No committee shall amend a measure, adopt a substitute
30 bill, or vote upon any measure or appointment absent a quorum. A
31 committee may conduct a hearing absent a quorum. A majority of
32 any committee shall constitute a quorum and committees shall be
33 considered to have a quorum present unless the question is
34 raised. Any question as to quorum not raised at the time of the
35 committee action is deemed waived.

36 5. Bills reported to the senate from a standing committee
37 must have a majority report, which shall be prepared upon a
38 printed standing committee report form; shall be adopted at a
39 regularly or specially called meeting during a legislative
40 session and shall be signed by a majority of the committee; and
41 shall carry only one of the following recommendations:

- 42 a. Do pass;
- 43 b. Do pass as amended;
- 44 c. That a substitute bill be substituted therefor, and the
45 substitute bill do pass; or
- 46 d. Without recommendation.

47 In addition to one of the above-listed recommendations, a
48 report may also recommend that a bill be referred to another
49 committee.

50 6. A majority report of a committee must carry the
51 signatures of a majority of the members of the committee. In the
52 event a committee has a quorum pursuant to subsection 4 of this

1 rule, subject to the limitation of subsection 12 of this rule, a
2 majority of the members present may act on a measure, subject to
3 obtaining the signatures of a majority of the members of the
4 committee on the majority report.

5 7. Any measure, appointment, substitute bill, or amendment
6 still within a committee's possession before it has been
7 reported out to the full senate may be reconsidered to correct
8 an error, change language, or otherwise accurately reflect the
9 will of the committee in its majority and minority reports to
10 the full senate. Any such reconsideration may be made at any
11 time, by any member of the committee, provided that the
12 committee has not yet reported the measure, appointment,
13 substitute bill, or amendment out to the full senate. Any such
14 reconsideration made after a vote has been taken or signatures
15 obtained will require a new vote and signature sheet. Any
16 measure which does not receive a majority vote of the members
17 present may be reconsidered at that meeting and may again be
18 considered upon motion of any committee member if one day's
19 notice of said motion is provided to all committee members. For
20 purposes of this rule, a committee is deemed to have reported a
21 measure, appointment, substitute bill, or amendment out when it
22 has delivered its majority and minority reports to the senate
23 workroom. After such delivery, the committee no longer has
24 possession of the measure, appointment, substitute bill, or
25 amendment and no further committee action, including
26 reconsideration, may be taken.

27 8. Any member of the committee not concurring in the
28 majority report may sign a minority report containing a
29 recommendation of "do not pass" or "without recommendation,"
30 which shall be signed by those members of the committee
31 subscribing thereto, and submitted with the majority report.
32 Unless the signatory of a minority report expressly indicates a
33 "do not pass" recommendation, the member's vote shall be deemed
34 to be "without recommendation." In every case where a majority
35 report form is circulated for signature, a minority report form
36 shall also be circulated.

37 9. When a committee reports a substitute for an original
38 bill with the recommendation that the substitute bill do pass,
39 it shall be in order to read the substitute bill the first time
40 and have the same ordered printed.

41 A motion for the substitution of the substitute bill for the
42 original bill shall not be in order until the committee on rules
43 places the original bill on the second reading calendar.

44 10. No vote in any committee shall be taken by secret ballot
45 nor shall any committee have a policy of secrecy as to any vote
46 on action taken in such committee.

47 11. All reports of standing committees must be on the
48 secretary's desk one hour prior to convening of the session in
49 order to be read at said session. During any special session of
50 the legislature, this rule may be suspended by a majority vote.

51 12. When a standing committee is operated by cochairs, the
52 committee may not vote upon any measure or appointment without
53 the consent of each cochair.

1 **Committee Meetings During Sessions**

2 **Rule 46.** No committee shall sit during the daily session of
3 the senate unless by special leave.
4 No committee shall sit during any scheduled caucus.

5 **Reading of Reports**

6 **Rule 47.** The majority report, and minority report, if there
7 be one, together with the names of the signers thereof, shall be
8 read by the secretary, unless the reading be dispensed with by
9 the senate, and all committee reports shall be spread upon the
10 journal.

11 **Recalling Bills from Committees**

12 **Rule 48.** Any standing committee of the senate may be
13 relieved of further consideration of any bill, regardless of
14 prior action of the committee, by a majority vote of the
15 senators elected or appointed. The senate may then make such
16 orderly disposition of the bill as they may direct by a majority
17 vote of the members of the senate.

18 **Bills Referred to Rules Committee**

19 **Rule 49.** All bills reported by a committee to the senate
20 shall then be referred to the committee on rules for second
21 reading without action on the report unless otherwise ordered by
22 the senate. (See also Rules 63 and 64.)

23 **Rules Committee**

24 **Rule 50.** The lieutenant governor shall be a voting member
25 and the chair of the committee on rules. The president pro
26 tempore shall be a voting member and the vice chair of the
27 committee on rules. The committee on rules shall have charge of
28 the daily second and third reading calendar of the senate and
29 shall direct the secretary of the senate the order in which the
30 bills shall be considered by the senate and the committee on
31 rules shall have the authority to directly refer any bill before
32 them to any other standing committee. Such referral shall be
33 reported out to the senate on the next day's business.

34 The senate may change the order of consideration of bills on
35 the second or third reading calendar.

36 The calendar, except in emergent situations, as determined
37 by the committee on rules, shall be on the desks and in the
38 offices of the senators each day and shall cover the bills for
39 consideration on the next following day.

40 **Employment Committee**

41 **Rule 51.** The employment committee for committee staff shall
42 consist of five members, three from the majority party and two
43 from the minority party. The chair shall be appointed by the
44 majority leader. The committee shall, in addition to its other
45 duties, appoint a staff director for committee services with the
46 concurrence of four of its members. All other decisions shall be
47 determined by majority vote. The committee shall operate within
48 staffing, budget levels and guidelines as authorized and adopted
49 by the facilities and operations committee.

1 **Committee of the Whole**

2 **Rule 52.** At no time shall the senate sit as a committee of
3 the whole.

4 The senate may at any time, by the vote of the majority of
5 the members present, sit as a body for the purpose of taking
6 testimony on any measure before the senate.

7 **Appropriation Budget Bills**

8 **Rule 53.** Reserved

9 **SECTION VI**

10 **BILLS, RESOLUTIONS, MEMORIALS AND GUBERNATORIAL APPOINTMENTS**

11 **Definitions**

12 **Rule 54.** "Measure" means a bill, joint memorial, joint
13 resolution, or concurrent resolution.

14 "Bill" when used alone means bill, joint memorial, joint
15 resolution, or concurrent resolution.

16 "Majority" shall mean a majority of those members present
17 unless otherwise stated.

18 **Prefiling**

19 **Rule 55.** Holdover members and members-elect to the senate
20 may prefile bills with the secretary of the senate on any day
21 commencing with the first Monday in December preceding any
22 session year; or twenty days prior to any special session of the
23 legislature. Such bills will be printed, distributed and
24 prepared for introduction on the first legislative day. No bill,
25 joint memorial or joint resolution shall be prefiled by title
26 and/or preamble only. (See also Rule 3, Sub. 3.)

27 **Introduction of Bills**

28 **Rule 56.** All bills, joint resolutions, and joint memorials
29 introduced shall be endorsed with a statement of the title and
30 the name of the member introducing the same. Any member desiring
31 to introduce a bill, joint resolution, or joint memorial shall
32 file the same with the secretary of the senate by noon of the
33 day before the convening of the session at which said bill,
34 joint resolution, or joint memorial is to be introduced.

35 Provided that a vote has not been taken on final passage of
36 a bill, joint resolution, or joint memorial, a member may add
37 his or her name as a cosponsor until 2:00 p.m. of the day of its
38 introduction. For any bill, joint resolution, or joint memorial
39 that has been prefiled for a regular session, a member has until
40 2:00 p.m. of the day following introduction to add his or her
41 name as a cosponsor.

42 To be considered during a regular session, a bill must be
43 introduced at least ten days before final adjournment of the
44 legislature, unless the legislature directs otherwise by a vote
45 of two-thirds of all the members elected to each house, said
46 vote to be taken by yeas and nays and entered upon the journal.
47 The time limitation for introduction of bills shall not apply to
48 substitute bills reported by standing committees for bills

1 pending before such committees and general appropriation and
2 revenue bills. (See also Art. 2, Sec. 36, State Constitution.)

3 **Amendatory Bills**

4 **Rule 57.** Bills introduced in the senate intended to amend
5 existing statutes shall have the words which are amendatory to
6 such existing statutes underlined. Any matter to be deleted from
7 the existing statutes shall be indicated by setting such matter
8 forth in full, enclosed by double parentheses, and such deleted
9 matter shall be lined out with hyphens. No bill shall be printed
10 or acted upon until the provisions of this rule shall have been
11 complied with.

12 Sections added by amendatory bill to an existing act, or
13 chapter of the official code, need not be underlined but shall
14 be designated "NEW SECTION" in upper case type and such
15 designation shall be underlined. New enactments need not be
16 underlined.

17 When statutes are being repealed, the Revised Code of
18 Washington section number to be repealed, the section caption
19 and the session law history, from the most current to the
20 original, shall be cited.

21 **Joint Resolutions and Memorials**

22 **Rule 58.** Joint resolutions and joint memorials, up to the
23 signing thereof by the president of the senate, shall be subject
24 to the rules governing the course of bills.

25 **Senate Concurrent Resolutions**

26 **Rule 59.** Concurrent resolutions shall be subject to the
27 rules governing the course of bills and may be adopted without a
28 roll call. Concurrent resolutions authorizing investigations and
29 authorizing the expenditure or allocation of any money must be
30 adopted by roll call and the yeas and nays recorded in the
31 journal. Concurrent resolutions are subject to final passage on
32 the day of the first reading without regard to Senate Rules 62,
33 63, and 64.

34 **Committee Bills**

35 **Rule 60.** Committee bills introduced by a standing committee
36 during a legislative session may be filed with the secretary of
37 the senate and introduced, and the signature of each member of
38 the committee shall be endorsed upon the cover of the original
39 bill.

40 Committee bills shall be read the first time by title,
41 ordered printed, and referred to the committee on rules for
42 second reading.

43 **Committee Reference**

44 **Rule 61.** When a motion is made to refer a subject, and
45 different committees are proposed, the question shall be taken
46 in the following order:

47 **FIRST:** A standing committee.

48 **SECOND:** A select committee.

1 **Reading of Bills**

2 **Rule 62.** Every bill shall be read on three separate days
3 unless the senate deems it expedient to suspend this rule.
4 Except for bills that create a new tax as provided in Rule 64,
5 on and after the tenth day preceding adjournment sine die of any
6 session, or three days prior to any cut-off date for
7 consideration of bills, as determined pursuant to Article 2,
8 Section 12 of the Constitution or concurrent resolution, or
9 during any special session of the legislature, this rule may be
10 suspended by a majority vote. (See also Rule 59 and Rule 64).

11 **First Reading**

12 **Rule 63.** The first reading of a bill shall be by title only,
13 unless a majority of the members present demand a reading in
14 full.

15 After the first reading, bills shall be referred to an
16 appropriate committee pursuant to Rule 61.

17 Upon being reported back by committee, all bills shall be
18 referred to the committee on rules for second reading, unless
19 otherwise ordered by the senate. (See Rule 49.)

20 A bill shall be reported back by the committee chair upon
21 written petition therefor signed by a majority of its members.
22 The petition shall designate the recommendation as provided in
23 Rule 45, Sub. 5.

24 No committee chair shall exercise a pocket veto of any bill.

25 Should there be a two-thirds majority report of the
26 committee membership against the bill, a vote shall be
27 immediately ordered for the indefinite postponement of the bill.

28 **Second Reading/Amendments**

29 **Rule 64.** Upon second reading, the bill shall be read section
30 by section, in full, and be subject to amendment.

31 Any member may, if sustained by three members, remove a bill
32 from the consent calendar as constituted by the committee on
33 rules. A bill removed from the consent calendar shall take its
34 place as the last bill in the order of consideration of bills on
35 the second reading calendar.

36 No amendment shall be considered by the senate until it
37 shall have been sent to the secretary's desk in writing and read
38 by the secretary.

39 All amendments adopted on the second reading shall then be
40 securely fastened to the original bill.

41 All amendments rejected by the senate shall be spread upon
42 the journal, and the journal shall show the disposition of all
43 amendments.

44 When no further amendments shall be offered, the president
45 shall declare the bill has passed its second reading, and shall
46 be referred to the committee on rules for third reading:
47 Provided, That any bill that creates a new tax shall require the
48 affirmative vote of two-thirds of the senators elected or

1 appointed to advance to third reading, unless the bill contains
2 a referendum clause.

3 **Third Reading**

4 **Rule 65.** Bills on third reading shall be read in full by
5 sections, and no amendment shall be entertained.

6 When a bill shall pass, it shall be certified to by the
7 secretary, together with the vote upon final passage, noting the
8 day of its passage thereon.

9 The vote must be taken by yeas and nays, the names of the
10 senators voting for and against the same to be entered upon the
11 journal and the majority of the members elected to the senate
12 must be recorded thereon as voting in its favor to secure its
13 passage by the senate.

14 **Scope and Object of Bill Not to be Changed**

15 **Rule 66.** No amendment to any bill shall be allowed which
16 shall change the scope and object of the bill. (See also Art. 2,
17 Sec. 38, State Constitution.) Substitute bills shall be
18 considered amendments for the purposes of this rule. A point of
19 order raising the question of scope and object may be raised at
20 any time during consideration of an amendment prior to voting on
21 the amendment. A proposed amendment to an unamended title-only
22 bill shall be within the scope and object of the bill if the
23 subject of the amendment fits within the language in the title.

24 **Matters Related to Disagreement Between the Senate and House**

25 **Rule 67.** When there is a disagreement between the senate and
26 house on a measure before the senate, the senate may act upon
27 the measure with the following motions which have priority in
28 the following order:

- 29 To concur
- 30 To non-concur
- 31 To recede
- 32 To insist
- 33 To adhere

34 These motions are in order as to any single amendment or to
35 a series of amendments. (See Reed's Rules 247 through 254.)

36 A senate bill, passed by the house with amendment or
37 amendments which shall change the scope and object of the bill,
38 upon being received in the senate, shall be referred to an
39 appropriate committee and shall take the same course as for
40 original bills, unless a motion to ask the house to recede, to
41 insist or to adhere is made prior to the measure being referred
42 to committee.

43 A motion to concur with an amendment or amendments that
44 create a new tax requires the affirmative vote of two-thirds of
45 the senators elected or appointed unless the bill contains a
46 referendum clause.

47 **Bills Committed for Special Amendment**

48 **Rule 68.** A bill may be committed with or without special
49 instructions to amend at any time before taking the final vote.

50 **Confirmation of Gubernatorial Appointees**

1 **Rule 69.** When the names of appointees to state offices are
2 transmitted to the secretary of the senate for senate
3 confirmation, the communication from the governor shall be
4 recorded and referred to the appropriate standing committee.

5 The standing committee, or subcommittee, pursuant to rule
6 42, shall require each appointee referred to the committee for
7 consideration to complete the standard questionnaire to be used
8 to ascertain the appointee's general background and
9 qualifications. The committee may also require the appointee to
10 complete a supplemental questionnaire related specifically to
11 the qualifications for the position to which he has been
12 appointed.

13 Any hearing on a gubernatorial appointment, held by the
14 standing committee, or subcommittees, pursuant to rule 42, shall
15 be a public hearing. The appointee may be required to appear
16 before the committee on request. When appearing, the appointee
17 shall be required to testify under oath or affirmation. The
18 chair of the committee or the presiding member shall administer
19 the oath or affirmation in accordance with RCW 44.16. (See also
20 Article 2, Sec. 6 of the State Constitution.)

21 Nothing in this rule shall be construed to prevent a
22 standing committee, or subcommittee, pursuant to rule 42, upon a
23 two-thirds vote of its members, from holding executive sessions
24 when considering an appointment.

25 When the committee on rules presents the report of the
26 standing committee before the senate, the question shall be the
27 confirmation of the name proposed, and the roll shall then be
28 called and the yeas and nays entered upon the journal. In the
29 event a message is received from the governor requesting return
30 of an appointment or appointments to the office of the governor
31 prior to confirmation, the senate shall vote upon the governor's
32 request and the appointment or appointments shall be returned to
33 the governor if the request is approved by a majority of the
34 members elected or appointed. (Article 13 of the State
35 Constitution.)

36 I, Hunter G. Goodman, Secretary of the Senate,
37 do hereby certify that this is a true and
38 correct copy of Senate Resolution 8601,
39 adopted by the Senate
40 January 12, 2015

41
42 HUNTER G. GOODMAN
43 Secretary of the Senate